

# Fife Equality Community Grants Application Guidance Notes (Revised)

## What is Fife Equality Community Grants?

Fife Centre for Equalities (FCE) is working together with National Lottery Community Fund and members of Fife Equalities Forum to distribute community grants for small community-led groups, for example, a peer support group or an informal walking group.

**These grants aim to help small community-led groups to build their capacity to engage with wider diverse communities and to improve public's participation in their activity.**

This fund is not available to fund staff or volunteer costs, or make payments to individuals.

The grant is a single payment to an organisation account. If you do not have an organisation account, you will need to claim money from FCE with receipts of payments. All monies should be spent before 31 March 2022.

For constituted or OSCR registered groups, if you are looking for over £300, you may be able to apply directly with National Lottery Community Fund Awards for All Scheme.

<https://www.tnlcommunityfund.org.uk/funding/programmes/national-lottery-awards-for-all-scotland>.

These grants are made possible with the help and support from National Lottery Community Fund.

## How much can a group apply?

A group can apply for any amount from £100 to £300. Total amount available for these grants is £6000. We anticipate a maximum of 20 small community-led groups will receive a grant.

**Fife Centre for Equalities reserves the rights to refuse any application.**

## Who can Apply?

To apply for a grant, you must be part of:

- ✓ A group of individuals that are not related by blood, married to each other, in a long-term relationship with each other or living together at the same address.
- ✓ A group of individuals who are in contact with one another on a regular basis.
- ✓ A group that is not registered with Office of the Scottish Charity Regulator (OSCR).
- ✓ A group with purpose and activities that are considered to be charitable or beneficial to individuals or communities.

Priority will be given to groups that work:

- ✓ For the benefit of people protected under the 2010 Equality Act (age, disability, gender reassignment, marriage & civil partnership, pregnancy & maternity, race, religion & belief, sex and sexual orientation)  
<https://www.equalityhumanrights.com/en/equality-act/protected-characteristics>;
- ✓ With health or disability issues;
- ✓ With carers;
- ✓ With families and young people;
- ✓ With older people;
- ✓ With minority ethnic people; or
- ✓ Other marginalised people.

**One group can make one application only. Your application will have a higher chance of success if you can be specific about the priority group.**

### What can be funded?

- ✓ Delivery specific costs (e.g. virtual platform subscriptions, marketing, leaflets, etc.)
- ✓ Venue or refreshments costs (subject to Government's restrictions)
- ✓ Interpreting / Translations / Reasonable Adjustments.

This list is not exhaustive but is intended to give an indication of the breadth of activity that can be supported.

### What cannot be funded?

- ✗ Staff or volunteer costs.
- ✗ Building work or refurbishment costs of premises.
- ✗ Retrospective funding. This means we can't pay for any expenditure incurred before a formal offer of funds has been issued and accepted.
- ✗ Activities that promote a political party or religion.
- ✗ Activities that are taking place outside Fife.
- ✗ Activities that involve alcohol.
- ✗ Purely commercial ventures that are not social enterprises.
- ✗ Statutory organisations, such as local authorities, schools, NHS or police.
- ✗ Any activity that is not consistent with charitable or community benefits.
- ✗ Capital investment which represents more than 10% of the funding application.
- ✗ Continuation funding for an existing project with no evidence of further development.
- ✗ Shortfall for an existing project.
- ✗ Replacement of statutory funding.

- × National or international travel.

## Evaluation

FCE and partners will want to know how the money has been used and the benefits the grant has brought to your group.

There is a number of ways you can tell us:

- Be part of FCE's podcasts, have a conversation with us about your group.
- Produce your own video, show us the activity.
- Send us photos and comments from people involved in your activity.
- Write a report to tell us the following.
  - ✓ What you did
  - ✓ How you did it
  - ✓ What was successful
  - ✓ What you learned
  - ✓ What are the key outcomes

Choose whatever way you want to tell us your story, but **it is essential that you tell us.**

## How to apply?

You can complete the Microsoft Form by clicking this link:

<https://bit.ly/EqGrantsExtension>

Or you can request an application form from FCE by emailing [info@centreforequalities.org.uk](mailto:info@centreforequalities.org.uk), call 01592 645310 or text 07800 005834.

Deadline	Notification to Applicant	Payment
Friday 06 August 2021	Friday 27 August 2021	Monday 06 September 2021

Friday 01 October 2021	Friday 29 October 2021	Monday 8 November 2021
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FCE's staff will be happy to assist you with completing the form. If you are unsure if you can apply, experience barriers with completing the application form or want to apply in a different format, please contact:

Nina Munday, Chief Executive, Fife Centre for Equalities by telephone on 01592 645 310 or by e-mail at [nina@centreforequalities.org.uk](mailto:nina@centreforequalities.org.uk).

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